



MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

INSTRUCTIONS

1. Carefully read the [MIE Grant Program Information](#).
 2. Read the "[Frequently Asked Questions](#)"
 3. Complete all sections of the application form.
 4. Use the [budget sheet](#) provided. If you do not have the capability to submit attachments electronically, your budget sheet and other items can be faxed or mailed.
 5. Obtain any necessary permission from controlling authorities needed to complete grant.
 6. Applications can be submitted at any time, but review and approvals will be made on or around the following dates March 31, 2010, June 30, 2010, September 30, 2010 and December 31, 2010 as long as funds remain.
 7. Applications submitted electronically will be given priority.
 8. **Certificate of liability insurance must be included with application that indemnifies and holds harmless the NJMSC/NJSG.**
 9. **Written estimates from suppliers must be included with application.**
 10. If you mail your application USE STAPLES ONLY to bind your application. Do not put the application in a binder or folder. All attachments must be stapled to the application. Double-sided copies are encouraged.
 11. Pledge to become a New Jersey Clean Marina. You **must** include a copy of the [Clean Marina pledge](#) if it is not already on file with NJMSC/NJSG.
 12. Application can only be submitted by the marina owner or an employee of the marina.
 13. Receipt of your application will be acknowledged via e-mail. If you have not received notification within two business days, please e-mail cvalkos@njmsc.org to confirm your application was received.
 14. A minimum 10% hard match requirement. A hard match is an actual monetary contribution you must make towards the project.
 15. Due to limited funding, the NJMSC/NJSG may fund a project at less than 100% of the requested funding.
 16. Applications (**including written estimates**) will not be returned to you.
 17. For answers to "[Frequently Asked Questions](#)"
- **Note: Grant is ONLY made on a reimbursement basis against actual costs for pre approved projects.**

Save the application in Microsoft Word, complete it, and then e-mail it to cvalkos@njmsc.org with 2010 MIE Grant Application as the subject line. You may also print out a copy and fax it to 732-872-9573 or mail it to the address below.

Receipt of your application will be acknowledged via e-mail. If you have not received notification within two business days, please e-mail cvalkos@njmsc.org to confirm your application was received.

Return Information

Return your application to:
cvalkos@njmsc.org
or
NJMSC/NJSG MIE Grants
22 Magruder Road
Fort Hancock, NJ 07732





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

CONTACT INFORMATION

Facility Name:

Contact Person:

Address:

City, County, State Zip

Phone:

Fax:

Email:

Name of Owner:

Address:

City, County, State Zip:

Phone:

Fax:

Email:

Website:

FACILITY DESCRIPTION CHECK ALL THAT APPLY

Ramp at marina site: Yes No

Facility ownership: Private Commercial Private Nonprofit Public Agency

Other (please describe)

Total number of slips: Fuel Sales: Gas Diesel Both No Fuel Sold

Restrooms available on site: Yes No Nearby (supply details)

Name of waterbody at facility:

If applying for a vessel wash wastewater system please provide information on the number of vessels washed, average length and an estimate of the gallons of water used per vessel.





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

ABOUT YOUR PROJECT

Tell us about your project. What do you hope to accomplish? Vessel Wash Wastewater applicants please include details on the type of system, specification sheets from the manufacturers, how you will dispose of the wastewater, schematic of the treatment train.

Provide a timeline that outlines the steps you will take to complete your project within **one year's time**. (Feel free to use bullets points or an outline.)





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

PROJECT BUDGET

Budget Tips:

- Be sure to read the grant guidelines to confirm that your expenses are allowable.
- If necessary, get prices for materials or quotes from vendors and contractors before completing your budget.
- If your overall budget is more than the \$4,000 or \$10,000 allowed specify what MIE grant funds will be used to purchase.
- Eligible vessel wash wastewater system items include pretreatment, treatment, wash pad, sewer connection, structure for equipment, employee protective equipment

This grant application is in pdf format, it must be **printed** and mailed to Cindi Valkos NJMSC/NJSG 22 Magruder Rd Fort Hancock, NJ 07732 or faxed to 732-872-9573.

Receipt of your application will be acknowledged via e-mail. If you have not received notification within two business days, please e-mail cvalkos@njmsc.org to confirm your application was received.

Return Information

Return your application to:
cvalkos@njmsc.org
or
NJMSC/NJSG MIE Grants
22 Magruder Road
Fort Hancock, NJ 07732





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

Vessel Wash Wastwater Budget Sheet

Facility Name:

Budget Period:

| Description | MIE Grant Request | Matching Funding | Total Project Cost |
|--|-------------------|------------------|--------------------|
| A. Materials: | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Sub-Total Materials | | | |
| B. Electrical | | | |
| | | | |
| C. Plumbing, etc. | | | |
| | | | |
| D. Heavy equipment | | | |
| | | | |
| E. Other (specify): | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| F. Labor & Installation | | | |
| | | | |
| G. Engineering Design fees, if applicable | | | |
| | | | |
| H. Permits/Connection Fees | | | |
| | | | |
| | | | |
| | | | |
| Vessel Wash Wastwater Total Costs: | | | |





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

BMP Budget Sheet

Facility Name:

Budget Period:

| Description | MIE Grant Request | Matching Funding | Total Project Cost |
|--|-------------------|------------------|--------------------|
| A. Materials: | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Sub-Total Materials | | | |
| B. Electrical | | | |
| | | | |
| C. Plumbing, etc. | | | |
| | | | |
| D. Heavy equipment | | | |
| | | | |
| E. Other (specify): | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| F. Labor & Installation | | | |
| | | | |
| G. Engineering Design fees, if applicable | | | |
| | | | |
| H. Permits/Connection Fees | | | |
| | | | |
| | | | |
| | | | |
| BMP Total Costs: | | | |
| BMP and VWW Total Costs | | | |





MARINA INDUSTRY ENHANCEMENT GRANT PROGRAM APPLICATION

Total Grant Amount Requested:

By checking this box, I certify that the information contained in this application is true and accurate to the best of my knowledge.

Name of Applicant:

Date:

Note: Completing this application is the first step in the process of obtaining a MIE grant. Return it to the New Jersey Marine Sciences Consortium/New Jersey Sea Grant at 22 Magruder Road, Fort Hancock, New Jersey 07732. Please attach supporting documents, budget estimate, etc.

